



Instructions on how to apply for a family allowance

Please follow these instructions and tick off the attached items.

- **The application must be sent at the latest one day before the family member(s) leave(s) the country of origin.**
- The application can only be processed if you have already applied for/been granted financial support for relocation expenses through Reactivate Sweden.

Checklist

- Fill out the application form on screen or fill in using capital letters.
- Fill in all requested information in the application form, including the questionnaire.
- The page that requires date and handwritten signature, must be printed out and scanned as pdf.
- Send in the application by e-mail, see e-mail addresses below.
- Attach the application form and all supplementary documents listed below:

1 Application for family allowance.pdf

The application form including date and handwritten signature.

2 Proof of family relationship.pdf

Copy of family book or any other official document showing the family relationship (e.g. marriage/partnership certificate and/or proof of parenthood).

3 Travel documents.pdf

Copy of the travel documents (or bookings) for your family members moving with you to your new country of residence. In case of travel by car, keep all receipts of the journey showing both the dates and the different locations of purchases. Copies of these receipts must be sent in for your application to be processed.

4 ID.pdf

Copy of passport or national identity card for each member of the family relocating with you (including yours).

5 Bank.pdf

Copy of bank statement showing that you are the holder of the bank account. Must include IBAN and BIC/SWIFT.

Please e-mail your application and supplementary documents to the mailbox of any of these countries. Choose your country of residence, or else send it to Sweden.

Denmark: reactivate@workindenmark.dk

Ireland: reactivate@welfare.ie

Portugal: reactivate@iefp.pt

Slovenia: reactivate@ess.gov.si

Spain: reactivate@sepe.es

Sweden: reactivate@arbetsformedlingen.se

For further information please visit www.jobreactivate.se





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Application for family allowance

This application **must** be sent in by the EURES Adviser/staff/Public Employment Service officer involved with the mobility service package (i.e. job matching and preparation before taking up a job abroad) and this application.

Name of EURES Adviser/staff/PES officer:.....

Date and signature:.....

E-mail and country:.....

Applicant personal information (please type or use capital letters)

Surname:.....

First name:.....

Date of birth:..... For Swedish citizens=pers.nr:.....

Nationality:..... Current country of residence:.....

Street name and number:..... Postcode:.....

City:..... Country:.....

Phone number:..... E-mail address:.....

Applicant bank account (The allocation is done via bank transfer)

Name of the bank:.....

IBAN:.....SWIFT/BIC:.....





Applicant: I the undersigned hereby confirm that I have been recruited for a job at:

Company name:.....

Contact person:.....

E-mail address:.....

Job title:.....

Duration of the contract:..... Starting date:.....

I will bring the following family members with me:

- Spouse/Partner
- Child, indicate number of children

Names of all family members:

1.
2.
3.
4.

I the undersigned hereby confirm that:

- The information given in this form is correct.
- The financial support provided will be used according to the current funding regulations of Reactivate.
- I will send in all supporting documents as required by Reactivate.
- I understand and accept that Reactivate has the right to check ex-post that any allowance provided has been used for the requested purpose, and to claim refunding in the case of non-compliance.
- I agree that data provided in this application can be collected and used for monitoring purposes in accordance with national data protection rules.

Date (dd/mm/yyyy): Handwritten signature:.....

Please be aware of:

- Terms and conditions when leaving your country in case you receive unemployment benefits, social security or other kinds of subsidy.
- Your country's tax conditions when receiving the financial support.



Questionnaire (It is obligatory to fill in the questionnaire)

1 of 10

Your gender

- Male
- Female

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Your age

- 35-40 years old
- 41-50 years old
- 51-59 years old
- 60+ years old

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Highest level of education obtained

- Basic (ISCED 0-2)
- Secondary (ISCED 3-4)
- Higher (ISCED 5 or higher)

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Your situation at the time of application

- Unemployed
- Long-term unemployed
- Employed part-time
- Employed full-time
- In education/apprenticeship/traineeship
- Other.....

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Are you registered unemployed at the time of application

- Yes
- No

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Do you have previous work experience

- Yes
- No

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Do you have previous work experience abroad

- Yes
- No

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Have you participated in other EU mobility schemes (e.g. Erasmus, Leonardo)

- Yes
- No

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What occupational group does most closely resemble the job you are applying for

- | | |
|--|---|
| <input type="checkbox"/> Legislator, senior officials and manager | <input type="checkbox"/> Skilled agricultural and fishery workers |
| <input type="checkbox"/> Professionals | <input type="checkbox"/> Craft and related trades workers |
| <input type="checkbox"/> Technicians and associate professionals | <input type="checkbox"/> Plant and machine operators and assemblers |
| <input type="checkbox"/> Clerks | <input type="checkbox"/> Elementary occupations |
| <input type="checkbox"/> Service workers and shop and market sales workers | |



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What sector does most closely resemble the one you have applied for a job in

- Agriculture, Forestry and Fishing
- Mining and Quarrying
- Manufacturing
- Electricity, Gas, Steam and Conditioning Supply
- Water Supply, Sewerage, Waste Management and Remediation Activities
- Construction
- Wholesale and Retail Trade; Repair of Motor
- Transportation and Storage
- Accommodation and food service activities
- Information and Communication
- Financial and insurance activities
- Real estate activities
- Professional, scientific and technical activities
- Administrative and Support Service Activities
- Public Administration and Defence; Compulsory Social Security
- Education
- Human Health and Social Work Activities
- Arts, Entertainment and Recreation
- Other Service Activities
- Activities of household as employers, undifferentiated goods and services producing activities of household for own use
- Activities of extra territorial organisations and bodies

Please note that all personal data provided will be kept confidential.