

Instructions on how to apply

Please follow these instructions and tick off the attached items.

Checklist

- Fill out the application form on screen.
- Answer all questions in the application form, including the questionnaire.
- The page that requires date and handwritten signature, must be printed out and scanned as pdf.
- Send in the application by e-mail, information below.
- Attach the application form and all requested supplementary documents in pdf as seen below in the following format:

1 Application for supplementary relocation allowance.pdf

The application form including date and handwritten signature.

2 Motivation.pdf

Written explanation on the need for supplementary allowance.

3 Receipts.pdf

Copy of receipts / invoices proofing the need for supplementary allowance.

4 Travel documents.pdf

Copy of travel documents or bookings.

5 ID.pdf

Copy of passport or national identity card.

6 CV.pdf

Copy of qualifications/diploma/CV.

7 Bank.pdf

Copy of bank statement showing that you are the holder of the bank account. Must include IBAN and BIC/SWIFT.

Please e-mail your application and supplementary documents to the mailbox of any of these countries. Choose your country of residence, or else send it to Sweden.

Azores Reg. Government: yfej.dreqp@azores.gov.pt

Denmark: jkuyfej@bif.kk.dk

Ireland: yfej@welfare.ie

Portugal: yfej@iefp.pt

Slovenia: yfej@ess.gov.si

Sweden: yfej@arbetsformedlingen.se

For further information please visit www.yourfirsteuresjob.se

Updated 2017-07-03

Application for supplementary trip allowance

- It is mandatory to contact a EURES Adviser/staff/Public Employment Service officer, in order to receive the following mobility support: matching to jobs abroad, contact with employers with recruitment needs and information on how to prepare before taking up a job abroad.

Name of EURES Adviser/staff/PES officer:.....

E-mail and country:.....

The cost of attending an interview and/or moving and settling in a new country generates an extraordinary financial burden on my charge. The cost exceeds the allowances for interview and/or relocation already granted. I therefore apply for a supplementary trip allowance.

I, the undersigned,

Surname:.....

First name:.....

Date of birth:.....For Swedish citizens=pers.nr:.....

Nationality:.....Current country of residence:.....

Street name and number:.....Postcode:.....

City:.....Country:.....

Phone number:.....E-mail address:.....

have already been granted financial support for a job interview and/or Relocation at:



With financial support from the European Union/2014-2020 EaSI programme.



Company name:.....

Registration/org.number:.....

Contact person:.....

E-mail address:.....

Street name and number:.....

Postcode and city:.....Country:.....

Name of occupation:.....

Duration of occupation:.....

Interview date/Starting date:.....

The maximum allowance that may be provided to any candidate will not exceed EUR 500, limited to the actual declared and approved costs by the Your first EURES job.

I am aware that Your first EURES job has the right to check ex-post that any allocation provided on the basis of an estimate has been used for the requested purpose and to claim refunding in the case of non-compliance.

I am available to provide any information deemed necessary as well as my bank account details, if my request is approved.

Date:Your signature:.....

Questionnaire (It is obligatory to fill in the questionnaire)

1 of 11

Your gender

- Male
 Female

2 of 11

Your age

- 18-22 years old
 23-26 years old
 27-30 years old
 31-35 years old

3 of 11

Highest level of education obtained

- Basic (ISCED 0-2)
 Secondary (ISCED 3-4)
 Higher (ISCED 5 or higher)

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Your situation at the time of application

- Transition from (completed) education to work
 Former trainee or apprentice
 Inactive
 Other:.....

5 of 11

Are you registered unemployed at the time of application

- Yes
 No

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Do you have previous work experience

- Yes
 No

7 of 11

Do you have previous work experience abroad

- Yes
 No

8 of 11

What is the duration of the job/traineeship you are applying for

- = 3 months (traineeship only)
 > 3 months (traineeship only)
 = 6 months
 > 6 months

9 of 11

Have you participated in other EU mobility schemes (e.g. Erasmus, Leonardo)

- Yes
 No

10 of 11

What occupational group does most closely resemble the job you are applying for

- | | |
|----------------------------------------------------------------------------|---------------------------------------------------------------------|
| <input type="checkbox"/> Legislator, senior officials and manager | <input type="checkbox"/> Skilled agricultural and fishery workers |
| <input type="checkbox"/> Professionals | <input type="checkbox"/> Craft and related trades workers |
| <input type="checkbox"/> Technicians and associate professionals | <input type="checkbox"/> Plant and machine operators and assemblers |
| <input type="checkbox"/> Clerks | <input type="checkbox"/> Elementary occupations |
| <input type="checkbox"/> Service workers and shop and market sales workers | |

11 of 11

What sector does most closely resemble the one you have applied for a job in

- Agriculture, Forestry and Fishing
- Financial and Insurance Activities
- Mining and Quarrying
- Real Estate Activities
- Manufacturing
- Professional, Scientific and Technical Activities
- Electricity, Gas, Steam and Conditioning Supply
- Education
- Water Supply, Sewerage, Waste Management and Remediation Activities
- Public Administration and Defence; Compulsory Social Security
- Administration and Support Service Activities
- Construction
- Vehicles and Motorcycles
- Wholesale and Retail Trade; Repair of Motor
- Transportation and Storage
- Human Health and Social Work Activities
- Information and Communication
- Arts, Entertainment and Recreation
- Other Service Activities

To be filled in by Your first EURES job – Targeted Mobility Scheme, Sweden

The application is granted not granted by Your first Eures job Sweden.

Motivation if not granted:

.....
.....

Verified by:.....

Date:.....

Confirmed by:.....

Date:.....

21	22	23	24	25	26	27
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Amount (EUR):.....