

Instructions on how to apply

Please follow these instructions and tick off the attached items.

- The application must be sent before you leave your country of residence and before the first day of work.

Checklist

- Fill out the application form on screen.
- Answer all questions in the application form, including the questionnaire.
- The page requiring date and handwritten signature, must be printed out and scanned as a pdf.
- Send in the application by e-mail, information below.
- Attach the application form and all requested supplementary documents in pdf as seen below in the following format:

1 Application for financial support for relocation expenses.pdf

The application form, including date and handwritten signature.

2 Travel documents.pdf

Copy of travel documents or bookings.

3 ID.pdf

Copy of passport or national identity card.

4 Job vacancy.pdf

Copy of job vacancy.

5 Record.pdf

Copy of qualifications/diploma/CV.

6 Bank.pdf

Copy of bank statement showing that you are the holder of the bank account, including IBAN and BIC/SWIFT.

Please e-mail your application and supplementary documents to the mailbox of any of these countries. Choose your country of residence, or else send it to Sweden.

Azores Reg. Government: yfej.dreqp@azores.gov.pt
Denmark: jkuyfej@bif.kk.dk
Ireland: yfej@welfare.ie

Portugal: yfej@iefp.pt
Slovenia: yfej@ess.gov.si
Sweden: yfej@arbetsformedlingen.se

For further information please visit www.yourfirsteuresjob.se

Updated 2017-07-03

Application for financial support for relocation expenses

- It is mandatory to contact a EURES Adviser/staff/Public Employment Service officer, in order to receive the following mobility support: matching to jobs abroad, contact with employers with recruitment needs and information on how to prepare before taking up a job abroad.

Name of EURES Adviser/staff/PES officer:.....

E-mail and country:.....

Applicant personal information

Surname:.....

First name:.....

Date of birth:.....For Swedish citizens=pers.nr:.....

Nationality:.....

Current country of residence:.....

E-mail:.....

Address before relocation

Street name and number:.....

Postcode and city:.....



Country:.....

Phone number:.....

Address after relocation (if known)

Street name and number:.....

Postcode and city:.....

Country:.....

Phone number:.....

Applicant bank account (The allocation is done via bank transfer)

Name of the bank:.....

IBAN:.....SWIFT/BIC:.....

Have you already benefited from any form of financial support through Your first EURES job?

yes no

If yes, please specify type of support:

.....

.....

About the job

I hereby declare that I have been employed by:

Company name:.....

Registration number:.....

Contact person:.....

E-mail address:.....

Street name and number:.....

Postcode and city:.....Country:.....

Name of occupation:.....

Starting date:..... Duration of occupation:.....

Weekly working hours:.....

The project will ask your employer to send in a Confirmation of employment no later than 4 weeks after your first day at work.

I the undersigned hereby confirm that:

- **I do not receive a relocation package** from my employer or other organization including paid travel and temporary accommodation.
- The information given in this form is correct.
- The financial support provided for relocation expenses will be used according to the current funding regulations of Your first EURES job.
- I will send in all supporting documents as required by Your first EURES job.
- I understand and accept that Your first EURES job reserves the right to check all information given by contacting the employer etc to make sure that I fulfill the criteria for receiving financial support from Your first EURES job. Otherwise I must reimburse the financial support.
- **I will inform Your first EURES job immediately if I for some reason terminate my job contract before 6 months duration. If I do not have duly motivated and lawful reasons to do so I will be obliged to reimburse this financial support.**

Date:Your signature:.....

Please be aware of

- Terms and conditions when leaving your country in case you receive unemployment benefits, social security or other kinds of subsidy.
- Your country's tax conditions when receiving the financial support.

Questionnaire (It is obligatory to fill in the questionnaire)

1 of 11

Your gender

- Male
 Female

2 of 11

Your age

- 18-22 years old
 23-26 years old
 27-30 years old
 31-35 years old

3 of 11

Highest level of education obtained

- Basic (ISCED 0-2)
 Secondary (ISCED 3-4)
 Higher (ISCED 5 or higher)

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Your situation at the time of application

- Transition from (completed) education to work
 Former trainee or apprentice
 Inactive
 Other:.....

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Are you registered unemployed at the time of application

- Yes
 No

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Do you have previous work experience

- Yes
 No

7 of 11

Do you have previous work experience abroad

- Yes
 No

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What is the duration of the job/traineeship you are applying for

- = 3 months (traineeship only)
 > 3 months (traineeship only)
 = 6 months
 > 6 months

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Have you participated in other EU mobility schemes (e.g. Erasmus, Leonardo)

- Yes
 No

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What occupational group does most closely resemble the job you are applying for

- | | |
|--|---|
| <input type="checkbox"/> Legislator, senior officials and manager | <input type="checkbox"/> Skilled agricultural and fishery workers |
| <input type="checkbox"/> Professionals | <input type="checkbox"/> Craft and related trades workers |
| <input type="checkbox"/> Technicians and associate professionals | <input type="checkbox"/> Plant and machine operators and assemblers |
| <input type="checkbox"/> Clerks | <input type="checkbox"/> Elementary occupations |
| <input type="checkbox"/> Service workers and shop and market sales workers | |

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What sector does most closely resemble the one you have applied for a job in

- Agriculture, Forestry and Fishing
- Financial and Insurance Activities
- Mining and Quarrying
- Real Estate Activities
- Manufacturing
- Professional, Scientific and Technical Activities
- Electricity, Gas, Steam and Conditioning Supply
- Education
- Water Supply, Sewerage, Waste Management and Remediation Activities
- Public Administration and Defence; Compulsory Social Security
- Administration and Support Service Activities
- Construction
- Vehicles and Motorcycles
- Wholesale and Retail Trade; Repair of Motor
- Transportation and Storage
- Human Health and Social Work Activities
- Information and Communication
- Arts, Entertainment and Recreation
- Other Service Activities

To be filled in by Your first EURES job – Targeted Mobility Scheme, Sweden

The application is granted not granted by Your first Eures job Sweden.

Motivation if not granted:

.....
.....

Verified by:.....

Date:.....

Confirmed by:.....

Date:.....

21	22	23	24	25	26	27
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Amount (EUR):.....